**SC6DI06692**

**Core Public Service Vocabulary**

**5th ONLINE WG MEETING 2013-02-06**

Meeting minutes

| **Core Public Service Vocabulary WG ONLINE MEETING 2013-02-06** | | | |
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| **Venue** | Virtual Meeting | **Meeting date** | 2013-02-06 |
| **Author** | SK | **Meeting time** | 16.00 – 17:30 |
| **Reviewed by** | NL | **Issue date** | 2013-02-08 |
| **Status** | ***For review*** | **Version** | 0.01 |

| **Attendees** | **Abbreviation** | **Organisation** |
| --- | --- | --- |
| Owen Ambur | OA | AIIM StratML Committee |
| John Borras | JB | OASIS |
| Muriel Foulonneau | MF | LU – Knowledge Intensive Systems and Services Henri Tudor Research Centre |
| Brian Handspicker | BH | PracticalMarkets |
| Antonio Maccioni | AM | IT - Interoperability Service Unit at Agency for Digital Italy |
| Adegboyega Ojo | AO | DERI, NUI Galway |
| Thodoris Papadopoulos | TP | GR - Informatics Development Agency Ministry of Administrative Reform and eGovernance |
| Vassilios Tountopoulos | VT | GR - ATC S.A |
| Neven Vrcek | NV | HR - University of Zagreb |
| Peter Winstanley | PW | UK - Scottish Government |
| Nikolaos Loutas | LT | PwC EU Services |
| Saky Kourtidis | SK | PwC EU Services |
| Phil Archer | PA | W3C |
| Makx Dekkers | MD | AMI Consult |

# Agenda

1. Welcome *by Thodoris Papadopoulos*
2. Acceptance of the [previous meeting’s minutes](https://joinup.ec.europa.eu/sites/default/files/D5.1.2_Core%20Public%20Service%20Vocabulary_WG_Virtual_Meeting_20130123_v0.02.pdf) *by Thodoris Papadopoulos*
3. Presentation of the [draft specification](https://joinup.ec.europa.eu/sites/default/files/D5.1.2%20-%20Core%20Public%20Service%20Vocabulary%20specification%20v0.05.docx) *by Phil Archer*
4. Resolution on moving to public review and conclusion *by Phil Archer and Thodoris Papadopoulos*

The [agenda](https://joinup.ec.europa.eu/asset/core_public_service/document/core-public-service-wg-virtual-meeting-20130206) of the online meeting is available on Joinup.

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| 1. **Welcome** | | |
| Discussion |  | |
| * TP welcomed everyone to the fifth online meeting of the Core Public Service Vocabulary Working Group (WG). He thanked everyone for their contribution to the WG. | | |
| Documentation | |  |
| * [**List of WG members**](https://joinup.ec.europa.eu/asset/core_public_service/document/core-public-service-working-group) | | |

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| 1. **Acceptance of the previous minutes** | | |
| Discussion |  | |
| * TP invited all WG members to give comments on the [meeting minutes of the previous online meeting](https://joinup.ec.europa.eu/sites/default/files/D5.1.2_Core%20Public%20Service%20Vocabulary_WG_Virtual_Meeting_20130123_v0.02.pdf). No comments were raised. The meeting minutes are therefore considered as accepted. | | |
| Documentation | |  |
| * [**Core Public Service Vocabulary Virtual meeting minutes 2013-01-23**](https://joinup.ec.europa.eu/sites/default/files/D5.1.2_Core%20Public%20Service%20Vocabulary_WG_Virtual_Meeting_20130123_v0.02.pdf) * [**Public mail archive**](http://joinup.ec.europa.eu/mailman/listinfo/core_public_service) * [**Issue tracker**](https://joinup.ec.europa.eu/asset/core_public_service/issue/all) | | |

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| 1. **Presentation of the draft specification** | |
| Discussion |  |
| * PA briefly presented the current [draft Core Public Service specification document](https://joinup.ec.europa.eu/sites/default/files/D5.1.2%20-%20Core%20Public%20Service%20Vocabulary%20specification%20v0.05.docx) before sending it out for public review. PA invited WG members to comment on it. * PA explained that the name of all participants should be listed in the draft specification document. PA invited every WG member to check if it is the case. * PA explained that the changes discussed during the previous online meeting have been updated in the draft specification document.   + ‘Policy’ and ‘Legislation’ have been replaced by ‘Formal Framework’   + A highlight explaining why ‘Jurisdiction’ has not been included in the conceptual model has been added in the document.   **Service bundle**   * NL said that in his opinion ‘Service Bundle’ should not be part of the core vocabulary. Despite the obvious usefulness of grouping services in different ways, ‘Service Bundle’ is not a core characteristic of a public service. * PA briefly explained that ‘Service Bundle’ aims at grouping multiple public services together. He invited WG members to give their opinion on ‘Service Bundle’ to see whether this class should be kept or removed from the conceptual model. * NL suggested replacing ‘Service Bundle’ by another reflective link from public service to public service, e.g. DC terms property ‘related’. NL said that this could be implemented in the same way as the property ‘requires’, which is already part of the conceptual model.   + TP commented. If someone looks for a public service that is related to education, on which property he will look for to find a public service that belongs to this category?   + PA said that the result could be reflected in ‘Service Bundle’   + NL explained that another way to responding to TP query is to include DC terms type for specifying that public service is part of a category. * PA agreed and said that DC terms could point to themes or service domains. * NL and AO asked whether the ‘Service Bundle’ would be related to a life event or business episode. * PA said that it has been previously decided to keep life event out of scope. * NL and AO said however that if kept in the model, ‘Service Bundle’ could still be used for modelling life events. * PW said that having ‘Service Bundle’ as part of the Core Public Service conceptual model is constraining. Removing it from the conceptual model will make it cleaner. * Everyone agreed. * It has been decided to remove ‘Service Bundle’ from the conceptual model and to replace it by a reflexive property DC terms ‘related’.   **Future pilots and examples**   * TP asked NL whether he expected to discuss about the pilots. The outcome of the pilot will inform the WG before the final draft of the model is published. * NL explained that he is already in contact with MF earlier this week on using SPOCS service descriptions in order to pilot . For the time being, MF and NL will follow up on the pilot offline. * NL invited all WG members to contact him offline in case they would be interested of doing a pilot. PwC could provide limited support to some of them. * NL also invited WG members to work on describing existing public services in their countries using the Core Public Service Vocabulary, e.g. one public service per country described using the CPSV. These descriptions could be included as examples of intended use of the model in the specification document. These examples could be very useful to generate discussions and to show how the vocabulary can concretely help describe real case and also reveal shortcomings of the model. * AM and BH said they will provide examples. | |

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| 1. **Resolution on moving to public review and conclusion** | |
| Discussion |  |
| * TP asked the WG whether they agree with releasing the current draft of the model for public review. TP explained that the WG has been discussed many details and it could be very useful to get feedback from the community outside the WG. * Before sending out the model for public review, PA will update the model and the specification based on the decisions made during this meeting. * The public review period is planned to run between 8 February 2013 and 27 February 2013. * The next online meeting is planned for the 6 March 2013 @ 16.00 CET (UTC+1) ([world clock](http://www.timeanddate.com/worldclock/fixedtime.html?msg=Core+Public+Service+WG+Virtual+Meeting+2013.02.06&iso=20130206T16&p1=48&ah=1&am=30)). A page has already been created on Joinup and is available at:   <https://joinup.ec.europa.eu/asset/core_public_service/document/core-public-service-wg-virtual-meeting-20130326>   * The objective of the next online meeting is to discuss the issues raised during the public review. * SK will summarize the notes and action points discussed during this call and publish them for review on Joinup by the end of the week. WG members are invited to review the minutes by 2013-02-13. | |

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| Decision |  |
| * To remove Service Bundle from the conceptual model and replace it with a reflective property DC terms ‘related’. * To release the specification document for public review. The public review period is planned to run between 8 February 2013 and 27 February 2013. | |

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| Action |  | Task Owner | Date |
| SK to write meeting minutes and publish them on Joinup | | SK | 2012-02-08 |
| PA to close all issues that have been resolved | | PA | 2012-01-31 |
| All to review the meeting minutes. | | All | 2013-02-13 |
| SK to circulate final version of the meeting minutes. | | SK | 2013-02-03 |
| PA to update the model and the draft and send out the specification document for public review. | | PA | 2013-02-08 |
| All to describe existing public services using the Core Public Service Vocabulary. | | All | [To be completed] |